



## NOTICE TO STAKEHOLDERS

### Clarification on CAAF Approved Manuals and Aviation Document Requirements

Pursuant to regulation 146(4) of the Air Navigation Regulations 1981 (ANR), the Civil Aviation Authority of Fiji (CAAF) issues this notice to clarify the relationship between CAAF-approved manuals or expositions and the formal processes required for the issuance of an aviation document.

Where an aviation document, such as an approval, authorisation, or certificate, is required for a specific activity, the Authority reminds all organisations of the following:

- ✈ Information contained in an organisation's CAAF-approved manual or exposition does not replace or override the legal requirement to submit, and satisfactorily complete the formal application process for the issuance of that aviation document.
- ✈ The inclusion of a procedure, activity or reference in an approved manual or exposition does not, in itself, constitute an approval, authorisation, or certification for that procedure or activity.
- ✈ Organisations are responsible for ensuring that all procedures or activities, including those referenced in a CAAF-approved manual or exposition, are carried out under a valid aviation document issued by CAAF.

**PLEASE NOTE** – Reliance solely on a reference in a manual or exposition, without the necessary CAAF-issued approval, authorisation, or certification will not be recognised as lawful authority to undertake the activity.

These requirements are in place to:

- ✈ Ensure transparency, accountability, and regulatory compliance.
- ✈ Reinforce that all approvals, authorisations, and certifications must be obtained directly through the formal CAAF application and approval process.
- ✈ Prevent misinterpretation or misuse of CAAF-approved manuals and expositions as substitutes for formal approvals.
- ✈ Support a safe, consistent, and reliable aviation system in Fiji

Failure to comply may result in regulatory consequences.

We appreciate your cooperation in upholding the safety and integrity of Fiji's aviation environment.

For any queries regarding this notice, please contact CAAF at [info@caaf.org.fj](mailto:info@caaf.org.fj)