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| --- |
| **PLEASE PRINT OR TYPE** |
| 1. **HELICOPTER LANDING SITE (HLS) INFORMATION**
 |
| **HELICOPTER LANDING SITE NAME** |       |
|  | *This name will appear in the Registration Approval* | BUSINESS PHONE NUMBER      |
| **GEOGRAPHIC COORDINATES OF HELICOPTER LANDING SITE****LATITUDE**     °       '     "S. **LONGITUDE**       °      '      "E. |
| 1. **OWNER INFORMATION**

|  |  |
| --- | --- |
| Legal name ofApplicant/organization: |       |
| *The Registration Approval will be issued in this name* |
| Trading name: (if different from above) |       |
| Address for Service: |       |
|       |
|       |
|  Tel:        | Fax:       | Email:       |
| Postal Address: *(if different from Address for Service)* |       |
|       |
|       |

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| --- |
| PROPERTY IS CONTROLLED BY: |
| [ ]  | [ ]  | [ ]  |
| State (Crown Land) Lease  | Native Lease; Length of Lease  | Freehold; CT  |
|        |        |       |

**3. Application for:**

|  |  |
| --- | --- |
|  | Initial Issue: [ ]  Renewal: [ ]  |

**4. Helicopters for which the HLS facility is intended**

|  |  |
| --- | --- |
| Largest helicopter type identified to use HLS |       |

**5. Helicopter Landing Site Limitations**

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| Brief summary of any limitations on the use of the HLS that arise from the HLS design, or the facilities or services intended at the HLS |
|       |
|       |
|       |
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|       |

**6. Accountable Person***For initial issue or for a change of Accountable Person, a separate form CA 107A and CA107B must accompany this application.*

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| Accountable Person Name:       |
| Position:       |
| Email address |       | Phone contact: |       |
| Signature:   |

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| **7. HLS Data****7a. HLS Diagram** (to be attached to this form)This diagram depicts the following:1. The location of the HLS;
2. The location of the wind direction indicators;
3. The elevation of the HLS (the highest point on the landing surface in feet); and

The magnetic bearing and distance to the nearest city/town or population center. |
|  **7b. HLS Location: (ARP) in WGS84** | Latitude:       | Longitude:       |
| **7c. HLS Administration**Type of Operations:       |
| Commercial Air Transport[ ]  | Private Use /General Aviation[ ]  | Aerial Work[ ]  |
| HLS Reporting/Contact officer |
| Name:       | Tel:       | Email:       |

**8. Questionnaire**

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| 1. Has the organization been convicted of any transport safety offence in the last five years or is the organization presently facing charges for a transport safety offence?
 | [ ]  | [ ]  |
| 1. Has the organization previously had an application for an aviation document rejected or has an aviation document held by the organization been suspended or revoked?
 | [ ]  | [ ]  |
|  | \*If answering “Yes”, please provide details on a separate sheet(s) |

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|        |
| **I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT I AM AUTHORIZED TO SUBMIT THIS APPLCIATION.** |
| OWNER OR AGENT SIGNATURE | TITLE:       |
| PRINT NAME:       | DATE: Click or tap to enter a date. |
| SEND COMPLETED APPLICATION AND ALL NECESSARY DOCUMENTS (SEE BACK OF THIS FORM) TO:**CONTROLLER GROUND SAFETY, CAAF, PRIVATE MAIL BAG, NAP 0354, NADI AIRPORT, FIJI** |
|  **OFFICE USE ONLY**

|  |  |
| --- | --- |
| 1. **Received by:**
 | 1. **Date Received:**Click or tap to enter a date.
 |
| 1. **Job No:**
 | 1. **Certificate issue date:**Click or tap to enter a date.
 |
| 1. **completed by:**
 |  |

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|  |  |
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| **PLEASE SUBMIT THE FOLLOWING, WITH THIS APPLICATION:** | **FOR OFFICIAL USE ONLY:** |
| Drawing of the HLS and adjoining areas. |  |
| * The location of the HLS;
 |       |
| * The location of the wind direction indicators;
 |       |
| * The elevation of the HLS (the highest point on the landing surface in feet); and
 |       |
| * The magnetic bearing and distance to the nearest city/town or population center
 |       |
| Documentation showing ownership of the HLS site.The owner, for purpose of this permit, is the person with the authorityto possess the facility |       |
| CA107A Form; Application Accountable Manager/Senior Person form |       |
| CA107B or CA107C Form; Fit and Proper Person Form/Declaration |       |
| HLS Operating Procedures including Emergency Response Procedures |       |
| Where applicable; Documentation showing approval of the plan forconstruction from DTCP and a registered Engineer as appropriate |       |
| For construction of a new HLS – Environmental Impact Assessment |       |