

**Complete application form and attach the following -**

- Initial issue of a certificate to a new recruit will have to be accompanied by two (2) passport size photos, ASTP 123 Training records, OJT records, OJT practical assessment records, medical report and police clearance.
- For renewal, attach certificate and proficiency test records.
- For renewal of more than 1 year of expiry, attach copy of refresher training, certificate and proficiency test records.

Attach  
photograph  
here

**Note: Submit application 4 weeks in advance to allow time for processing.**

| TO BE COMPLETED BY APPLICANT   | (Tick applicable box below)   |
|--|---|
| <b>First Name</b>  | <b>Middle Name(s)</b>   |
| <b>Surname</b>   |   |
| <b>Mailing Address:</b><br><b>Residential Address:</b><br><b>Phone No: (Res.)</b><br><div style="text-align: center;">(Mobile)</div> <b>Email Address:</b>   | <b>Nationality:</b><br><b>Country of Birth:</b><br><b>Date of Birth:</b><br><b>Gender:</b> Male:      Female:<br><b>Marital Status:</b> Single:      Married:<br><div style="text-align: center;">Widowed:      Divorced:</div> |
| <b>Occupation:</b><br><b>Airport:</b><br><b>Education Level:</b><br><b>ASTP - Year Sat:</b>  | <b>Employer's Name:</b><br><b>Address:</b><br><b>Phone No: (679)</b><br><b>Fax No: (679)</b>  |
| <div style="display: flex; justify-content: space-between;"> <span>New Certificate</span> <span>Renewal / Replacement * of Certificate No:</span> </div>   | (*Delete as applicable)   |
| <div style="display: flex; justify-content: space-between;"> <span>Level 1 – Access Control</span> <span>Level 2 – CBS &amp; HBS</span> <span>Level 3 – All</span> </div>  |   |
| <p>The information solicited herein is required pursuant to Regulation 3A of the Civil Aviation (Security) Regulations.</p>  |   |
| <p>(a) Have you previously had an application for an aviation document rejected or have you been the holder of an aviation document that has been suspended or revoked?      Yes      No</p> <p>If answering “yes”, please give details:</p>   |   |
| <p>(b) Do you have any physical disability that limits your ability to operate Aviation Screening equipment?<br/> Yes      No</p>  |   |
| <p>(c) Do you have any hearing defect?      Yes      No      Do you wear a hearing aid?      Yes      No</p>   |   |
| <p>(d) Do you wear corrective lenses      Yes      No</p>  |   |
| <p>(e) Are you able to correctly identify different colours?<br/> Yes      No</p>  |   |
| <p>(f) Are you familiar with the security procedures applicable for the airport?      Yes      No</p>  |   |
| <p>I certify that the above information is correct that the enclosed copies of my personal documents are authentic and that the information provided is true and correct. I further authorise the Authority to use the information concerning me on this form or attached hereto for any purpose as required or authorised by law. I further authorise such information to be disclosed by the Authority to any person who requires such information to carry out as lawfully directed by the Authority.</p> |   |

|   |                     |              |
|---|---------------------|--------------|
| <b>Signature of Applicant</b>           | <b>Designation:</b> | <b>Date:</b> |
| <b>Signature of Authorising Officer</b> | <b>Designation:</b> | <b>Date:</b> |

|   |                           |                           |            |                                 |                         |                        |
|---|---------------------------|---------------------------|------------|---------------------------------|-------------------------|------------------------|
| <b>BELOW FOR OFFICIAL USE ONLY</b>                              |                           |                           |            |                                 |                         |                        |
| <b>Date Application Received:</b> Click or tap to enter a date. |                           |                           |            | <b>Received By:</b>             |                         |                        |
| <b>Police Clearance</b>   | <b>Basic AVSEC Course</b> | <b>Refresher Training</b> | <b>OJT</b> | <b>OJT Practical Assessment</b> | <b>Proficiency Test</b> | <b>Medical Results</b> |
| Y /   | 1-3, 4-6, 7-9, 10 -12     | Y /                       | Y /        | Y /                             | Y/                      | Y/                     |
| N /   | NA                        | N /                       | N /        | N /                             | N/                      | N/                     |
| NA  |                           | NA                        | NA         | NA                              | NA                      | Conditional            |

| <b>Action by Licensing section:</b>                                     |  |                |             |
|---|--|----------------|-------------|
| Accepted  |  | Date notified: | Remarks:    |
| Rejected  |  | Date notified: | Checked by: |
|   |  |                | (Signature) |
|   |  |                | (Date):     |
| Comments by ASFI:<br><br>Approved by:<br><br>(Signature)<br><br>(Date): |  |                |             |
| <b>Fees</b>   |  |                |             |
| Receipt No./Date  |  |                |             |