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| Name of organization seeking manual acceptance       |
| Brief details of consultative process (all stakeholders and results) if applicable.         |
|  I certify that the manual referred to in this form fulfils the criteria laid out by ICAO in Doc 9859 as evidenced below.  |
|  Name of Officer:       | Date: Click or tap to enter a date.  |
|  Signature   |
|   | **ITEM**  | **PAGE NUMBER**  | **COMMENT**  |
| **1)**  | **Document control procedures**  |       |        |
| **2)**  | **SMS regulatory requirements**  |       |        |
| **3)**  | **Scope and integration of the SMS**  |       |        |
| **4)**  | **Safety policy**  |       |        |
| **5)**  | **Safety objectives**  |       |        |
| **6)**  | **Safety accountabilities and key personnel**  |       |        |
| **7)**  | **Safety reporting and remedial actions**  |       |        |
| **8)**  | **Hazard identification and risk assessment**  |       |        |
| **9)**  | **Safety performance monitoring and measurement**  |       |        |
| **10)**  | **Safety-related investigations and remedial actions**  |       |        |
| **11)**  | **Safety training and communication**  |       |        |
| **12)**  | **Continuous improvement and SMS audit**  |       |        |
| **13)**  | **SMS records management**  |       |        |
| **14)**  | **Management of change**  |       |        |
| **15)**  | **Emergency / contingency response plan**  |       |        |
| **Date/Signature** | **Comments by Stakeholders**  |
|  **Date:** Click or tap to enter a date.**CAS** |       |
|  **Date**: Click or tap to enter a date.**CGS** |         |
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| **ACCEPTANCE/SIGN OFF** | Ensure attached manual, and all amendments have been incorporated in this final version and accepted by section heads. |
|  [ ] The above manual is accepted. [ ] The above request is not accepted/pending acceptance subject to – Signature: **(Chief Executive)**  (Date): Click or tap to enter a date. |
| Effective Date: Click or tap to enter a date. | File No.        |
| All actions completed. Attach copy of manual to this form & file:        |  (Signature/Date)  Click or tap to enter a date. |