

To be sent to: Quality Assurance Officer, **CAAF**, Nadi Airport

Fax: (679) 6727429 or email to – standards@caaf.org.fj or tors@caaf.org.fj

Note: If report is Confidential - mark clearly at the top and provide contact or email address and phone number.
Your wish will be respected.

Operator's occurrence No.	CAAF ECCAIRS No.	CAAF AQD No.	CAAF Investigation No.
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CATEGORIES OF OCCURRENCE						
☐ ACCIDENT ☐ INCIDENT ☐ AIRMISS ☐ APHAZ ☐ FAILURE ☐ PROCEDURAL ☐ BIRBSTRILE ☐ GENERAL						
(Please tick where appropriate)						
AIRCRAFT TYPE & SERIES	REGISTRATION	OPERATOR	DATE	LOCAL / UTC	☐ DAY ☐ TWILIGHT ☐ NIGHT	LOCATION/POSITION/RWY

FLIGHT/CABIN CREW REPORT

FLIGHT NO.	ROUTE FROM	ROUTE TO	IAS (kts)	FL/ALT/HT (ft)	IFR ☐ VFR ☐	ETOPS/RVSM/RNP 4/10 ☐ YES ☐ NO
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NATURE OF FLIGHT						
FLIGHT PHASE						
ENVIRONMENT						
WIND	CLOUD	PRECIPITATION	OTHER METEOROLOGICAL CONDITIONS		RUNWAY STATE	
DRIN SPEED (kts)	TYPE	☐ RAIN ☐ SNOW ☐ SLEET ☐ HAIL	VISIBILITY	ICING	TURBULENCE	☐ DRY ☐ WET ☐ ICE ☐ SNOW ☐ SLUSH
	HT (ft)					
OAT (OC)	8th	☐ LIGHT ☐ MOD ☐ HEAVY	km/m	☐ LIGHT ☐ MOD ☐ SEVERE	☐ LIGHT ☐ MOD ☐ SEVERE	CATEGORY ☐ I ☐ II ☐ III

NARRATIVE

Brief Title	
Please continue on next page if more space is required	
Any procedures, manual, pubs (e.g AIC, AD,SB etc.) directly relevant to occurrence and (when appropriate) compliance state of aircraft, equipment or documentation.	

GROUND STAFF REPORT

A/C CONSTRUCTORS No:	ENGINE TYPE/SERIES	ETOPS APPROVED ☐ YES ☐ NO	☐ GROUND PHASE	AIRCRAFT BELOW 5700kg ONLY
COMPONENT/ PART	PART No:		☐ GRD HANDLING	MAINTENANCE ORGANISATION
		SERIAL No:	☐ MAINTENANCE ☐ UNATTENDED	TEL NO:
MANUFACTURE	MANUAL REF	COMPONENT OH/REPAIR ORGANISATION		

NARRATIVE CONTINUED

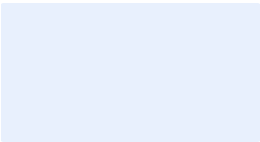
ORGANISATION	NAME	POSITION	SIGNATURE
			Date :
If report is voluntary (i.e. not subjected to mandatory requirements), can the	☐ YES	Address & Tel. No. (If reporter wishes to be contacted privately)	

information be published in the interest of safety?		☐ NO	
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NOTE 1: If additional information, as below, is available please provide.

NOTE 2: If the occurrence is related to a design or manufacturing deficiency, the manufacture should be advised promptly.

REPORTING ORGANISATION – REPORT

ORGANISATIONAL COMMENTS – ASSESSMENT/ ACTION TAKEN/ SUGGESTIONS TO PREVENT				
UTILISATION – AIRCRAFT			UTILISATION – ENGINE/ COMPONENTS	
TOTAL	SINCE OH/ REPAIR		TOTAL	SINCE OH/ REPAIR
HOURS	SINCE INPECTION		HOURS	SINCE INPECTION
CYCLES			CYCLES	
LANDINGS			LANDINGS	
MANUFACTURER ADVISED ☐ YES ☐ NO			MANUFACTURER ADVISED ☐ YES ☐ NO	
ORGANISATION	REPORTER'S REF	REPORT NEW SUPPLEMENT	REPORTER'S INVESTIGATION NIL ☐ OPEN ☐ CLOSED ☐	FDR RECORD REAINED ☐ YES ☐ NO
NAME	TEL/ FAX	POSITION	SIGNATURE 	Date