



## CIVIL AVIATION AUTHORITY OF FIJI

### INVITATION TO TENDER

#### Supply of Vehicles

The Civil Aviation Authority of Fiji (CAAF) invites tenders from reputable vehicle firms for the supply and delivery of 5 (five) vehicles. In line with CAAF's sustainability goals, tenders are sought for both legacy internal-combustion engine (ICE) and electric vehicle (EV) options.

#### Scope

- One (1) Twin-Cab Utility Vehicle (4x4) for field inspections and off-road/airside use up to 3L engine capacity.
- One (1) Twin-Cab Utility Vehicle (4x2) for delivery up to 3L engine capacity.
- Three (3) Sport Utility Vehicles (SUVs) for Executive/management use.

Bidders may tender for one or more of the categories.

#### SUBMISSION OF TENDERS

Tenders are to be emailed to: [tenders@caaf.org.fj](mailto:tenders@caaf.org.fj) by 5:00 pm Friday, 19<sup>th</sup> December 2025.

All submissions must include the following mandatory documentation:

- Valid FRCS Taxpayer Identification Number (TIN)
- Business Registration Certificate
- FRCS Compliance Certificate
- FNPf Compliance Certificate
- Current Company Profile
- Additional supporting documents (e.g., trade references)

For full tender details, please visit: [www.caaf.org.fj/tenders-and-proposals](http://www.caaf.org.fj/tenders-and-proposals)

For any clarifications, contact: [tender.enquiries@caaf.org.fj](mailto:tender.enquiries@caaf.org.fj)

*Please note: The lowest or any tender may not necessarily be accepted.*

We look forward to receiving your submissions

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## **TENDER SPECIFICATIONS**

### **Key Requirements (summary)**

Tender price schedule and vehicle specification should be filled in by the vendor.

### **Evaluation**

Evaluation will follow CAAF's procurement procedures using a weighted assessment that considers: compliance, technical merit, safety and fitness-for-purpose, after-sales and warranty, delivery, price and TCO, and sustainability outcomes (including emissions, energy efficiency, and proposed charging solutions). CAAF may conduct due diligence and seek clarifications.

### **Mandatory Submissions**

- Fiji VAT registration and relevant business licences; valid FRCS Taxpayer Identification Number (TIN), Business Registration Certificate, FRCS Compliance Certificate, FNPF Compliance Certificate
- Completed Form of Tender and Price Schedules for Direct purchase, Lease option and EV option.
- Technical brochures/spec sheets; warranties and service plan details.
- Evidence of authorised dealership/distribution (where applicable).
- Delivery lead times and implementation plan (incl. charging plan for EVs).
- Company Profile
- At least two client references (last 3 years).

### **General**

CAAF reserves the right to accept or reject any or all tenders, to split awards by category, and to annul the process without liability.