



CIVIL AVIATION AUTHORITY OF FIJI

TENDER

OFFICE RENOVATION DESIGN & DOCUMENTATION SERVICES

The Civil Aviation Authority of Fiji (CAAF) invites tenders from suitably qualified architectural or design firms for the provision of design and documentation services for the CAAF Headquarters Office Renovation Project.

The project involves the practical refurbishment and reconfiguration of selected office areas at CAAF's Office in Nadi. The objective is to improve the functional use of existing space in a cost-effective manner. CAAF is not seeking a high-end or prestige fitout, proposals should reflect practical, value-for-money solutions appropriate for a government statutory authority.

The successful consultant will be required to deliver design documentation sufficient to proceed to a construction tender, including space planning layouts, drawings, cost estimates, and construction-phase advisory support. Full details of the scope are available via the procurement portal.

SUBMISSION OF TENDERS

Tender must be submitted no later than 5:00 PM on Friday, 29th May 2026.

All submissions must include the following mandatory documentation:

- Valid FRCS Taxpayer Identification Number (TIN) – **If Applicable**
- Business Registration Certificate
- FRCS Compliance Certificate
- FNPF Compliance Certificate – **If Applicable**
- Current Company Profile
- Additional supporting documents (e.g., trade references)

For full tender details & guide, please visit: www.caaf.org.fj/tenders-and-proposals

All Tenders to be submitted via the procurement portal.

CONTACT INFORMATION

For any inquiries related to this tender, please submit your questions and queries via the procurement portal.

Please note: The lowest or any tender may not necessarily be accepted.

We look forward to receiving your submissions