



Civil Aviation Authority of Fiji
Safe Skies, Secure Fiji

The Civil Aviation Authority of Fiji (CAAF) is the State's aviation regulatory authority responsible for the oversight of aviation safety and security in compliance with the Convention on International Civil Aviation.

VACANCY NO 11/2026 REMOTELY PILOTED AIRCRAFT SYSTEMS (RPAS) OFFICER

We are looking for a detail-driven and motivated RPAS Officer to support the safety oversight of drone (RPAS) operations within Flight Operations – Domestic. If you are highly organized, technically inclined, and interested in aviation regulation and emerging technologies — this role is for you.

Be part of a dynamic team contributing to application approvals, inspections, operational oversight, and the continuous strengthening of aviation safety standards in Fiji.

 Apply now and play a key role in shaping the future of safe and regulated RPAS operations in Fiji and beyond.

This role will be based at CAAF HQ.

The RPAS Officer supports the Flight Operations Inspector – Domestic, Float Plane & General Aviation (FOI-D/FP/GA) and Senior Flight Operations Inspector Domestic (SFOI-D) in overseeing drone (RPAS) operations in Fiji. The role helps with tasks such as processing applications, inspections, flight test observation, investigations, record keeping, and working with applicants under supervision. It is a developmental role designed to prepare the officer to become an RPAS Inspector through training and hands-on experience. The officer does not have independent authority yet but builds skills for future certification. The work follows key ICAO regulations and standards related to RPAS operations, safety oversight, licensing, air rules, investigations, and safety management.

The position reports to the Senior Flight Operations Inspector – Domestic and will be responsible for fulfilling the following critical outcomes:

- Surveillance Inspector and Audit Support
- Occurrence Reporting and Investigation Support
- RPAS Application Processing and Operational Approvals
- Records, Registers and Document Control
- Standards & Regulatory Development Support
- USOAP -CMA Compliance Support
- Industry Engagement and Safety Promotion
- Career Pathway and Competency Development
- Continuing Competency , Integrity and Conduct
- Teamwork & CAAF Values

 To excel in this role, you **must** have:

Qualification

- A diploma in Aviation, Business Administration, Management or a related field or a recognized certification in Remotely Piloted Aircraft Systems operations.
- A bachelor's degree in aviation, Business Administration or a related field is desirable.

Experience

- Minimum 2–3 years of experience in aviation administration, regulatory compliance, RPAS operations or a related field.
- Demonstrated experience in document control, records management or regulatory application processing.
- Experience in liaising with industry stakeholders, government agencies or regulatory bodies.
- Familiarity with RPAS/UAS operational frameworks, flight operations, or aviation safety oversight systems.
- Practical operational experience with RPAS — as a remote pilot, RPAS operations manager, or in an RPAS regulatory or training role — is highly desirable.

Knowledge

- General knowledge of Fiji legislation including the CAAF Act, Air Navigation Regulations 1981, the Civil Aviation (Occurrence Reporting and Investigation) Regulations, and CAAF Standards Documents (SDs).
- Working knowledge of:
 - ICAO Doc 10019 (Manual on Remotely Piloted Aircraft Systems);
 - the ICAO Model UAS Regulations (Parts 101, 102 and 149);
 - Annex 1 (Personnel Licensing) provisions relating to the Remote Pilot Licence (RPL);
 - Annex 2 (Rules of the Air) provisions relating to remotely piloted operations;
 - Annex 13 (Aircraft Accident and Incident Investigation) at an awareness level;
 - the ICAO UAS Toolkit and the competency-based training approach for remote pilots.
- Working knowledge of ICAO Doc 9734 (Safety Oversight Manual, Part A) and the eight Critical Elements of a State Safety Oversight System.
- Familiarity with ICAO Annex 19 (Safety Management) and Doc 9859 (Safety Management Manual, 4th Edition) at an awareness level.
- Awareness of inspection, audit and investigation methodologies as applied in aviation safety oversight.

Skills

- Analytical ability and flexibility of approach; ability to assess RPAS operational documentation, risk assessments and safety cases at a working level.
- Sound judgement in identifying issues for escalation to the responsible Flight Operations Inspector.
- Integrity and self-motivation; ability to command respect, cope under pressure, and be tactful but firm.
- Strong attention to detail, ability to meet deadlines, good verbal and written communication skills, and at least medium computer/software literacy.
- Ability to draft clear, accurate and concise inspection findings, briefing notes and technical reports.
- Flexibility, adaptability and initiative; willingness to undertake field, site and travel-based work as required.
- Tenacity, determination and persuasiveness; ability to manage sensitive and sometimes emotive situations.
- Ability to maintain an independent, professional perspective under pressure.
- Ability to work effectively as part of a multi-disciplinary inspection or investigation team.

Desirable

- A current Remote Pilot Licence or evidence of completed RPAS operator training.
- Practical RPAS flight experience, including in commercial or specialised operating environments.
- Experience working with quality management systems (ISO 9001:2015 or equivalent).

Remuneration & Benefits

CAAF offers a competitive remuneration package, including an attractive salary commensurate with qualifications and experience, medical insurance, performance-based incentives and opportunities for professional development within an internationally connected aviation regulatory environment.

Join a dedicated team committed to advancing aviation safety and strengthening Fiji's role in global aviation.

If this sounds like the opportunity for you, we invite you to **apply online from 20 June 2026. This vacancy will close on 18 July 2026.**

Details of the role; outcomes and minimum requirements can be accessed via www.caaf.org.fj/careers. Queries are to be directed to recruitment@caaf.org.fj.

CAAF is an equal opportunity employer and we encourage candidates of all backgrounds to apply.

Apply today and be part of a dynamic and forward-thinking aviation team.

All applications will be treated in the strictest confidence.